



ST.PETER'S R.C. PRIMARY SCHOOL



Remote Learning and Contingency Plan

Mission Statement



St. Peter's Catholic School Mission is that pupils, parents staff, governors and parish build together a learning community which develops love, concern for each other and forgiveness, by living out the Gospel.

This means our school will be a place:

- ☺ *To foster knowledge and understanding of the Gospel values and growing in God's love.*
- ☺ *To ensure we care for and respect others, develop an understanding of the world and contribute to society as responsible citizens.*
- ☺ *To promote independence and excellence.*
- ☺ *To encourage us to use our gifts and talents for self-fulfilment and the good of all.*
- ☺ *To appreciate that we are all uniquely created and loved by God.*
- ☺ *To put our trust in God through prayer.*

What is the Purpose of this document?

The Covid-19 pandemic has impacted on all aspects of our lives and it is currently unclear what will happen in the future. To ensure we are fully prepared for all eventualities, this document is a short overview for all parents/carers and staff to ensure we are clear on the procedures and expectations if the school has to implement a closure in the coming months, due to Covid-19, for either a single bubble, part of the school or the whole school. Whilst we have every intention of maintaining full in-school provision for the full academic year for every child, everybody's health and well-being is a priority. The purpose of this policy is to provide a framework for the safe and effective use of Computing for remote teaching and learning during a full or partial school closure. It also covers the ongoing education of pupils who cannot be in school due to self-isolation or other reasons to Covid-19.

How will the school communicate the need for more remote learning to parents?

- **Single Bubble Closure**
This will only take place if there is a confirmed case of coronavirus in your child's year group bubble.
You will receive a text message and a letter in the post to inform you that your child/children must self-isolate for 14 days.
- **Partial Closure of the School**
The decision would be taken under direction from Public Health England (PHE). It would be as a result of more than one case occurring in the school. The duration of this would be determined as necessary at the time. You will receive additional information with the text messages and letters posted to all parents/carers.
- **Full Closure of School**
Again, this decision would be made under direction from PHE if it is a specific school, local or national issue. The duration of this would be determined as necessary at the time. If your child is subject to any of these procedures and is not attending school, we will keep you informed and updated about the on-going situation regularly via telephone, text messages and the school website.

In the situation where your child is asked to stay at home if they are unwell or displaying possible symptoms of Covid-19 and is awaiting a test result, they will receive hard copies of work and extra reading books to support their learning for at least 14 days at home.

What happens if my child is not part of the closure group?

All children who are not subject to self-isolation or a partial closure should continue to attend school. Children should not be absent from school unless parents are directly instructed to keep them off. The government expectation is that school continues for all children unless specifically directed to stay at home.

What work will my child receive?

- **Full Closure of School**
In the event of a full closure, the school will endeavour to provide continuity of education in the following ways.

- Your child will receive hard copies of work (English, Maths, RE, Science and other Foundation Subjects) and extra reading books to support their learning for at least 14 days at home.
- Work must be returned to school for the teacher to mark it and give effective feedback.
- The school will use the Purple Mash online teaching platform to teach daily English and Maths lessons. Weekly subjects will also be taught for RE, History, Geography, Art, DT, French, Computing, PSHE, PE and Music. Other learning tools that teachers may use and signpost are: YouTube, Oak National Academy, Phonics Play, BBC Bitesize, Times Table Rock Star, Ten Ten RE resources and the White Rose. To continue with our PSHE curriculum we also use the Miss Dorothy Dot minutes. This will enable pupils to communicate with their class teacher and TAs on a daily basis reflecting on their feelings. Class teachers will mark the work online and give feedback to the children. Teachers will be able to communicate with the children and the parents on a daily basis via the Purple Mash Blog. Weekly Class Assemblies will take place via zoom. The weekly outline of activities will be published on our school website every Monday.
- When teaching pupils remotely we will:
 - Set assignments so that pupils have meaningful and ambitious work each day.
 - Where practicable, teach a planned and well sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
 - Gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks.
 - Adjust the pace or difficulty of what is being taught in response to questions or assessments, where necessary, revising material or simplifying explanations to ensure pupils' understanding.
 - Teacher will generally make themselves available to children (and parents/carers assisting with home learning) from 9:00 am- 4:00 pm via the Purple Mash platform. Work will be marked and constructive feedback will be given.
 - A telephone call from either the class teacher or the Headteacher will take place every two weeks.
 - The SENCO will also be in contact with the children on the SEND register every two weeks.
 - With regards to children who are eligible for Free School Meals (these are not the Universal Free School Meals that all children in Reception, Year 1 and Year 2 receive), they will receive food vouchers via the Edenred message alert to the mobile phones of parents/carers.
- Child who is unwell and awaiting a Covid-19 test result.
 In the situation where your child is asked to stay at home if he/she are unwell or displaying possible symptoms of Covid-19 and is awaiting a test result he/she will receive hard copies of work (English, Maths, RE, Science and other Foundation Subjects) and extra reading books to support their learning for at least 14 days at home.
 Work must be returned to school for the teacher to mark it and give effective feedback.

- **Single Bubble Closure**
Your child will receive hard copies of work (English, Maths, RE, Science and other Foundation Subjects) and extra reading books to support their learning for at least 14 days at home.
Work must be returned to school for the teacher to mark it and give effective feedback. Your child will have access to the Purple Mash and Times Table Rock Star online learning platform for additional work and resources.
A telephone call from either the class teacher or the Headteacher will take place. The SENCO (Special Educational Needs Coordinator) will also be in contact with the children on the SEND (Special Educational Needs and Disabilities) register.
- **Partial Closure of the School.**
Your child will receive hard copies of work (English, Maths, RE, Science and other Foundation Subjects) and extra reading books to support their learning for at least 14 days at home.
Work must be returned to school for the teacher to mark it and give effective feedback. Your child will have access to the Purple Mash and Times Table Rock Star online learning platform for additional work and resources.
Class teachers will mark the work online and give feedback to the children. A telephone call from either the class teacher or the Headteacher will take place. The SENCO will also be in contact with the children on the SEND register.

Home and School Partnership

St Peter's RC Primary School is committed to working in close partnership with families. We acknowledge that remote learning might look different for each family due to various circumstances. Thus, we will endeavour to tailor the provision accordingly to suit the children's individual needs. Where possible, we would encourage parents to support their children's learning by providing a conducive environment so that children can focus and perform to the best of their ability,

Every effort will be made by staff to ensure that work is set promptly. Should accessing the work prove to be a difficulty, parents/carers should contact the school promptly as alternative solutions may be available. These will be discussed on a case-to case basis.

If a family is struggling with remote learning, the school will endeavour to provide support in various ways such as: providing equipment; technology, paper based work or further interaction to support them.

Safeguarding and Emotional Well-being

In the event of a school or bubble closure staff are reminded that all interactions between pupils and teachers remain in line with the school's Safeguarding Policy. Teachers must monitor that children are completing work and ensure that children are engaging in some way with the school community. Fortnightly phone calls will be made to communicate with parents/carers and children. To maintain staff's safety when using their personal phones, teachers/SLT/SENCO must ensure that they dial 141 before the number (to withhold their own number).

Where there is still no engagement with the children, concerns must be logged with the school office and these will be followed up by members of the SLT. Similarly, if there are any other safeguarding concerns that come to light during the period a child is off school these must be logged through the Safeguarding procedures in the usual way.

Teachers and TAs may also use Zoom for video Class Assemblies (will commence week 22nd February 2021) to provide pastoral support. This will provide children with the opportunity to “meet” and catch up. This live lesson will not be used for a 1:1 session.

When classes are using Zoom, it is important that children are in a communal space, dressed appropriately (not pyjamas) and that background noise is kept to a minimum. Children should begin the meeting on mute and access to Zoom will only be given to children – an adult who does not have their child with them will not be permitted for the protection of the other class members. It is important that children understand that these sessions have the same expectations of behaviour and participation as when they are in school and attending an Assembly.

Guidance for Safer Working Practices - Addendum April 2020 (see especially section 24a)

Use of technology for online / virtual teaching: Key Points

Wherever possible, staff should use school devices and contact pupils only via the Purple Mash and Miss Dorothy Platform log in. This ensures that the setting's filtering and monitoring software is enabled.

Virtual Class Assemblies via Zoom should be timetabled. The Senior Leadership Team have access to the necessary classrooms under their supervision – the online version of entering a classroom.

Staff engaging in online learning should display the same standards of dress and conduct that they would in the real world; they should also role model this to pupils and parents. The following points should be considered:

- think about the background: photos, artwork, identifying features, mirrors
 - ideally the backing should be blurred
- staff and pupils should be in communal areas - no bedrooms
- staff and pupils should be fully dressed

Senior leaders should:

- review and amend their online safety and use policies to reflect the current situation
- ensure that all relevant staff have been briefed and understand the policies and the standards of conduct expected of them and have clearly defined operating times for virtual learning
- consider the impact that virtual teaching may have on children and their parents/ carers /siblings
- determine whether there are alternatives to virtual teaching in ‘real time’-
e.g, using audio only, pre-recorded lessons and power points from the Oak National Academy and existing online resources
- be aware of the virtual learning timetable and ensure they have the capacity to join a range of lessons
- take into account any advice published by the local authority, or their online safety / monitoring software provider

Staff should:

- adhere to their school's policy
- be fully dressed
- ensure that a senior member of staff is aware that the online lesson/meeting is taking place and for what purpose
- avoid one to one situations – request that a parent is present in the room for the duration or ask a colleague or member of SLT to join the session

Adults should not:

- contact pupils outside the operating times defined by senior leaders
- take or record images of pupils for their personal use
- record virtual lessons or meetings using personal equipment (unless agreed and risk assessed by senior staff)
- engage online while children are in a state of undress or semi-undress”

Further guidance can be found here:

<https://www.safeguardingchildren.co.uk/wpcontent/uploads/2020/04/Guidance-For-Safer-Working-Practice-COVID-addendum-April2020.pdf>

Microsoft and Zoom platform-specific settings:

For advice on using these platforms, see <https://coronavirus.lgfl.net/safeguarding>

Date: February 2021

Review Date: May 2021

Chair of Governors: Mr Gerry Franklin