

St Peter's Breakfast & Afterschool Club

Risk Assessment

This Risk Assessment and Planning document should be carried out with reference to Government guidance and existing Health and Safety Guidance.

The aim of the document is to minimise the potential risks of Covid – 19 and ensure that the health, safety, social and educational needs of children, families and staff are met as far as possible during this next recovery phase.

The following principles underpin all planning and actions:

- Children's needs are paramount
- Staff physical and emotional well-being must be considered at all stages of planning and implementation
- Ensuring effective infection protection and control and preventing the spread of coronavirus -e.g. dealing with direct transmission (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces).
- Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges
- Cleaning hands more often than usual
- Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- Cleaning frequently touched surfaces often using standard products, such as detergents and bleach

| | | |
|--|---|---|
| St Peter's Breakfast & Afterschool Club St Peter's RC Primary School 42 Crescent Road Woolwich SE18 7BN | Assessment Date 8/03/2021 Re-Opening of the club after National Lockdown | Assessed By Hena Khurram Mary Conteh |
|--|---|---|

| | Controls and Actions |
|----------------------------------|---|
| Health and Safety | <ul style="list-style-type: none"> • Two metre distance clearly visible throughout school building, playground, toilet, dining hall, staircase and classrooms. PPE equipment ordered. • 2 additional cleaners on a daily basis between 11:00 am and 1:00 pm to do a thorough clean in the school. 4 cleaners in the afternoon between 4:00-6:30 cleaning the school. Cleaning products will be available in the dining hall. • Ordered extra PPE and cleaning products and equipment. Deep clean of tables, toilets, door handles, keyboards, resources, chairs, surfaces, tables at the end of the school day. Actions in line with Covid-19 guidance and being reviewed on a regular basis. • Schedule a Fire Drill in September, supporting all the children to stay in their bubbles. • Water taps in corridors to fill up children's water bottles. • Children will have snacks in their bubble groups. • Hand sanitiser will be available for the children throughout the sessions and young children will be supported with hand washing accordingly. |
| Staff | <ul style="list-style-type: none"> • Staff meeting held on 11/09/2020 to discuss risk assessment. • PPE available for staff to use. • To ensure distance maintained when working in different bubbles. • Regular meetings 1:1 to support physical, mental and emotional well-being. |
| Equipment | <ul style="list-style-type: none"> • Equipment will not be shared between bubbles. • No dressing-up or soft-toys. Only washable equipment will be used. • Plates, cups and cutlery will be sterilised on a daily basis. • Age appropriate activities will be planned for all bubbles. |
| Children's arrival and departure | <ul style="list-style-type: none"> • Children will be picked up (juniors make own way) as per the school's staggered end-of-school time. Likewise, children will be dropped off following breakfast club to their classrooms, as per the school timings: <p>Reception: drop-off time: 9:30am. Pick-up time: 2:45pm Year 1: drop-off time: 9:15am. Pick-up time: 2:55pm</p> |

| | |
|---|---|
| | <p>Year 2: drop-off time: 9:05am. Pick-up time: 3:05pm Year 3: drop-off time: 9:15am. Make way to club: 2:55pm Year 4: drop-off time: 9:05am. Make way to club: 3:05pm Year 5: drop-off time: 8:55am. Make way to club: 3:10pm Year 6: drop-off time: 8:45am. Make way to club: 3:20pm</p> <ul style="list-style-type: none"> • Parents to press buzzer at main entrance to inform staff of their arrival and then collect children outside the black gate (down the slope), where a staff member will escort the children to parents, maintaining social distance. |
| Cleaning and hygiene | <ul style="list-style-type: none"> • In addition to the extra cleaning done by the school, the club will also ensure the dining hall is cleaned before and after each session. |
| Outdoor space and activities | |
| Toilet use | |
| In the event of an individual showing symptoms (please alter as needed) | |