

13th September 2021

Dear Parents

School Lateness

We want your child(ren) to be as successful as possible, as we know you do. Children who arrive late, find it very unsettling and often miss key learning input from their teacher. Punctuality is vital and a very important life skill. It is a skill that will be used all through life, secondary school and work. It is your responsibility to ensure that you set a high regard to punctuality. Your child will only benefit from it. Myself and Governors strongly urge all parents to ensure their children are at school on time daily.

Children must be in school by 8.55am every day. The school day ends at 3.15pm. Children must be collected promptly every day.

The Greenwich Attendance Advisory Service scrutinise lateness and attendance in schools, and will contact families directly if they feel it is necessary.

Your co-operation in this matter is fully appreciated.

Yours sincerely

Miss Du Bruyn
Headteacher