

Contact Families Information Service (FIS)

Telephone 020 8921 6921

Email fis@royalgreenwich.gov.uk



Early Help

The Woolwich Centre, 35
4th Floor, The Woolwich Centre,
35 Wellington Street, London
SE18 6HQ

September 2021

Main number: 020 8854 8888

FIS Helpline: 020 8921 6921

Dear Parent/Carer of a Year 6 pupil,

Re: Support with secondary school admissions applications

We are holding 'School Application Support Sessions' to assist parents/carers with Year 6 students to complete the secondary school admissions application. The deadline for submitting application forms is Sunday 31st October 2021.

These sessions are taking place at the **two** following locations:

- The Greenwich Centre, Lambard House, Greenwich High Rd, London SE10 8JQ
- Via Zoom at home.

We can:

- give you advice about how to make an application
- assist you to complete your application online
- check and pass your required evidence to the Admissions Service

The support sessions will on the following dates and times

Monday 25 th October	10am-12 noon
Tuesday 26 th October	10am-12 noon
Wednesday 27 th October	10am-12 noon
Thursday 28 th October	10am-12 noon
Friday 29 th October	10am-12 noon

Please email as at FIS@royalgreenwich.gov.uk or call us on 020 8921 6921 to book a support session.

Please note that you are unable to attend a support session without booking with us directly.

Please bring your email account and council tax reference details (if applicable) with you. We look forward to seeing you.

With regards

Royal Greenwich Families Information Service